



Secrétariat international de l'eau  
International Secretariat for Water  
Secretariado internacional del agua

911 rue Jean-Talon est, suite 205 • Montréal, Québec, Canada H2R 1V5  
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## Job offer: Youth Project Manager

*The International Water Secretariat (ISW) is looking for an agile and committed person, passionate about international development and environmental issues and convinced that youth (18-27 years old) is an accelerator of change for a sustainable and equitable world.*

### Context

We envision a world where everyone has universal and sustainable access to safe drinking water and sanitation, while ensuring the preservation of water resources. Since more than 25 years, we have been striving to create a world where everyone can live with dignity using water as a catalyst for development. To achieve this goal, we work from local to international in collaboration with on a broad network of partners worldwide. Counting on a small team, we are a first mover, acting with creativity, whether it is to build infrastructure, to strengthen water governance or mobilizing, connecting and supporting young people. Access to water is a human right. But, to be recognized and applied, it must be defined and, above all, defended. The actions of our teams in Montreal (headquarters), Strasbourg (SWE) and on the ground (Peru, Moldova, Central Asia, West Africa, etc.) are guided and motivated by this vision.

### Responsibilities

Under the responsibility of the Executive Director and in collaboration with an interdisciplinary team and partners, the Youth Project Manager will contribute to the implementation of our “WaterGeneration” Youth Strategy with a special focus on the 2 following programs 1) Connected Youth and 2) Global Issues. Within this framework, the project manager will help mobilizing a growing number of young people and partners, managing youth projects and supporting networks / platforms dedicated to strengthening the youth movement for water.

### General task

- Contribute to the youth action plan's development, its implementation and monitoring.
- Contribute to the development and drafting of project proposals for donors.
- Support communication efforts related to youth activities (articles, newsletter, press releases, social media).

### Specific tasks related to Connected Youth:

- Support to youth-led organizations that are mobilizing youth for water and contribute to the expansion of the global youth movement for water.
- Strengthen the World Youth Parliament for Water, a global youth network initiated by ISW bringing together more than 30 national and regional chapters.
- Strengthen the Youth Parliaments for Water, particularly by supporting the creation of national parliaments as well as youth water parliaments based around watersheds and support their development by building capacities, visibility and responsibilities.



- Develop new strategies and tools to reinforce and amplify the collective voice of young people for water (in particular, but not merely through campaigns and training).
- Support the development of advocacy messages articulated with youth-led local actions and facilitate opportunities for young people to convey their messages to decision-makers, especially during key international events.

Specific tasks related to Global issues:

- Support the animation, the development and the outreach of the Youth for Water and Climate (YWC) platform, which is both a web and a partnership platform dedicated to providing technical and financial support to youth led projects.
- Work with the team and partners to position water, youth and global issues in strategic and influent platforms (conferences, publications, networks, media, etc.).

**Qualifications et experiences**

- Bachelor or equivalent degree in communication, international relationships, environmental studies, project management or any other related field.
- Minimum 3 years of experience in project or network management, preferably with a focus in sustainable development.
- Experience with project management tools (schedule, budget, work plan, etc.), excellent organizational skills and capacity to multitasking.
- Capacity building and animation skills.
- Interest and ability to work in partnership.
- Team spirit, strong capacity to work in a multicultural context, tact.
- Ability to speak in public and capacity to interact with various stakeholders (young people, institutional partners, high level decision-makers, private sector)
- Excellent written and verbal communication skills in English and French
- Showing current or past involvement in youth organisations or networks is an added value.

The Youth project manager should share our values:

- Establishing mutually beneficial partnerships with youth.
- Motivating young people.
- Risk taking & innovation.
- Promoting the emergence of new stakeholders.
- Valuing diversity.
- By and for young people.



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### **Terms and conditions**

- 35 hours a week, usual office hours (can be exceptionally asked to work in the evening or weekends).
- Salary according to internal policy, i.e. from 20 CAD / hour (to be discussed according to the experience of the candidate).
- 7 days of paid personal leave per year.
- Must be available to travel several days/weeks per year abroad, sometimes in developing countries.

### **Deadline to apply April 10th, 2019**

Start of employment as soon as possible. To be discussed

### **Location**

911 rue Jean-Talon Est, Montreal, Canada (Maison de la Culture Claude-Léveillée)

Please submit your CV along with a motivation letter by April 10th, 2019. Applications should be addressed to Sarah Dousse, Executive Director and sent at info@sie-isw.org (with the reference Youth project manager as object of the email).

***Please note that only candidates who have met the required experience & qualifications for this position will be contacted for interview.***

***Thank you very much for your interest!***