



Secrétariat international de l'eau
International Secretariat for Water
Secretariado internacional del agua

911 rue Jean-Talon est, suite 205 • Montréal, Québec, Canada H2R 1V5
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Job posting

Project Manager – Youth Sector

1 Million Youth Action Challenge (1MYAC)

The International Secretariat for Water (ISW) is looking for a committed individual who is passionate about water resources management and youth empowerment, and who is convinced that civil society - in particular youth – are actors of change for a sustainable and just world.

THE CONTEXT

Since our foundation over 30 years ago, we have been striving to create a world in which everyone can live in dignity, using water as a lever for development. To achieve this goal, we work from the local to the global level, relying on an extensive network of partners on all five continents. Whether building infrastructure, strengthening water governance, or mobilizing, connecting, and empowering civil society - especially young people - we conduct our activities with agility, professionalism, creativity and great motivation.

Access to water and sanitation are human rights. For a right to be recognized and applied, it must be defined and, above all, defended. The actions of our teams are guided and motivated by this challenge.

THE MISSION

Under the supervision of the Youth Sector Coordinator and in collaboration with an interdisciplinary team and numerous partners, the Project Manager is responsible for the overall coordination of the [1 Million Youth Actions Challenge](#) initiative. Within this framework, the 1MYAC Project Manager is responsible to set up a comprehensive program mobilizing young people (aged between 10 and 30) from all over the world to take concrete action for a more sustainable future. The aim is to achieve 1,000,000 youth actions. To achieve this, the 1MYAC project manager works with a community of partners and 1MYAC youth ambassadors who act as relays for youth mobilization and action. The 1MYAC initiative was initiated by the Swiss Agency for Development and Cooperation (SDC), and overall project implementation is now handled by the International Secretariat for Water, in close collaboration with the SDC and its supporting partners, [Skat Consulting Ltd.](#) and the [Zoï Environment Network](#).

The main responsibilities are as follows:

Overall project coordination (45%)

- Ensure strategic development and business planning for the 1 Million Youth Actions Challenge project
- Coordinate implementation with key project partners (SDC, Skat, Zoï)
- Facilitate and organize meetings, reports, participate in working groups as needed, liaise with other partners, 1MYAC ambassadors, etc.
- Contribute to monitoring-evaluation and data collection in connection with the implementation of the 1MYAC project, including through surveys of young people and youth partners.
- Participate in the financial management of the project.



- Ensure the development of the initiative including through new proposed standard actions and the search for new strategic partners.

Mobilization and development of a 1MYAC community (15%)

- Promote the recruitment of 1MYAC ambassadors and implementing partners (youth networks, schools, NGOs, etc.);
- Coordinate the activities of the 1MYAC ambassador network, including through workshops, information meetings, monthly newsletters, competitions, etc.

Support the 1MYAC campaign (15%)

- Support the development and coordinate the implementation of a campaign strategy for different target audiences (schools, ministries of education, journalists, influencers etc.).
- Coordinate with youth networks and ambassadors to put them into action as relays of commitment and promotion of the campaign, targeting, amongst others, schools and local communities.
- Develop promotional material for ambassadors and other target groups.
- Propose relevant tools for identified training and capacity-building needs (leadership, awareness-raising activities, communication, etc.).

Communications (10%)

- Support the development and coordinate the implementation of a communications strategy based on the use of social networks and traditional media.
- Ensure the smooth running and management of the project platform and the regular publication of relevant content (with the technical support of the technical operator of the [Hazu platform](#)).
- Represent the project at national and international events.
- Integrate 1MYAC into ISW communications.

Other tasks outside the 1MYAC project (15%)

- Contribute to the implementation of the ISW - WaterGeneration youth strategy.
- Support communications (writing articles, newsletter, social networks, etc.).
- Logistical support when required.

EDUCATION AND EXPERIENCE

- University degree in international relations, environment, education (or related fields);
- Minimum 3 years' experience in a similar position.

SKILLS AND KNOWLEDGE REQUIRED

- Ability to prioritize, manage time and organize schedules rigorously.
- Versatility and proficiency in the project management cycle
- Ability to lead meetings, activate networks and conduct training courses
- Interest and ability to work in partnership;
- Team spirit, intercultural sensitivity, tact
- Flexibility, ability to manage change and resistance to stress
- Interpersonal skills, ability to interact with a variety of audiences
- Excellent writing skills



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In addition, it is essential that the 1MYAC Project Manager shares our values:

- A partnering relationship with youth through the establishment of mutually beneficial collaborations
- Being a source of motivation
- Taking risks and innovating
- Encourage the emergence of new players
- Valuing diversity
- By, for and with young people

WORKING LANGUAGES

- French: reading, writing and speaking mandatory
- English: full professional proficiency required

WORKPLACE

The position is based at the International Secretariat for Water's European office (Solidarité Eau Europe - Strasbourg, France) or at the International Secretariat for Water's headquarters (Montreal, Canada).

Occasional international assignments may be required. You must be prepared to travel for several days, including to countries in the Global South.

POSITION IN THE ORGANIZATION

The 1MYAC Project Manager is part of the ISW-SWE team, divided between the Montreal head office, the Strasbourg office and various project sites on other continents.

CONTRACT TYPE AND REMUNERATION

Strasbourg :

- 18-month fixed-term contract (CDD) / Full-time (35h per week)
- Salary: according to profile and experience
- Health insurance covered.
- Public transport paid at 50%.
- Teleworking agreement

Montreal:

- 18-month (renewable), full-time position (35h per week)
- Compensation: according to profile and experience
- 3 weeks paid vacation for the first two years - then 5 weeks vacation after 2 years' seniority
- Sick/personal leave
- Teleworking agreement



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Position to be filled as soon as possible.

APPLY NOW!

To apply, please send a CV and cover letter to info@sie-isw.org (with subject line: 1MYAC Project Manager) by **January 31, 2024**.